



CITY OF PLYMOUTH  
CITY COMMISSION REGULAR MEETING MINUTES  
MONDAY, NOVEMBER 11, 2019 - 7:00 P.M.  
PLYMOUTH CITY HALL COMMISSION CHAMBERS

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City of Plymouth  
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Plymouth, Michigan 48170-1637

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A regular meeting of the Plymouth City Commission was held at 7:00 p.m. on Monday, November 11, 2019 at the Plymouth City Hall, 201 S. Main, Plymouth, MI 48170.

**1. CALL TO ORDER**

Mayor Wolcott called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

**PRESENT:** Mayor Oliver Wolcott, Mayor Pro Tem Suzi Deal, Commissioners Ed Krol, Nick Moroz, Kelly O' Donnell, Tony Sebastian and Marques Thomey.

**ABSENT:** None.

Also present City Manager Paul Sincock, City Attorney Robert Marzano, Public Safety Director Al Cox and various City Department Heads.

Mayor Wolcott also acknowledged the presence of Judge James Plakas, who will be swearing in the new (re-elected) City Commissioners.

**APPROVAL OF THE AGENDA:**

A motion was made by Commissioner Thomey and seconded Commissioner Krol for approval of the Agenda for Monday, November 11, 2019.

MOTION PASSED

**RLECTION RESULTS**

City Manager Sincock acknowledged that the November 5, 2019 election results were certified by Wayne County Board of Canvassers.

**OATH OF OFFICE FOR NEWLY ELECTED COMMISSIONERS - JUDGE JAMES PLAKAS:**

35th District Judge James Plakas administered the oath of office to re-elected Commissioners:

Suzi Deal	(4 year term)	Tony Sebastian	(4 year term)
Kelly O'Donnell	(4 year term)	Marques Thomey	(2 year term)

City Clerk Brodie seated herself with the City Commission and chaired the next agenda item.

**ELECTION OF MAYOR:**

City Clerk Brodie opened nominations for the Office of Mayor for the City of Plymouth.

As directed by the City Charter, the first nomination for Mayor goes to the sitting Mayor Pro Tem, Commissioner Suzi Deal.

Commissioner Deal respectfully declined the nomination.

Clerk Brodie asked for nominations for Mayor. Commissioner Deal nominated Commissioner Oliver Wolcott, which was supported by Commissioner Sebastian. Commissioner Wolcott accepted the nomination.

City Clerk Brodie asked for a roll call vote from the Commissioners regarding the nomination of Commissioner Wolcott for the office of Mayor.

O'Donnell – Yes  
Thomey – Yes  
Krol – Yes  
Wolcott – Yes  
Deal – Yes  
Moroz – Yes  
Sebastian – Yes

MOTION PASSED UNANIMOUSLY

35th District Court Judge James Plakas administered the Oath of Office for Mayor Oliver Wolcott.

**ELECTION OF MAYOR PRO-TEM:**

Mayor Oliver Wolcott was seated, thanked the team for their dedication and the opportunity to serve again as Mayor for the City of Plymouth.

As directed by the City Charter, the first nomination for Mayor Pro Tem goes to the person receiving the highest number of votes, Commissioner O'Donnell.

Commissioner O'Donnell respectfully declined the nomination.

Commissioner O'Donnell nominated Commissioner Nick Moroz for the office of Mayor Pro-tem and Commissioner Krol seconded the nomination.

Mayor Wolcott asked for a roll call vote from the Commissioners regarding the nomination of Commissioner Moroz for the office of Mayor Pro-Tem.

Sebastian – Yes            Deal – Yes  
Wolcott – Yes            Krol – Yes  
Thomey – Yes            O'Donnell – Yes  
Moroz – Yes

MOTION PASSED UNANIMOUSLY

35th District Court Judge James Plakas administered the Oath of Office for Mayor Pro-Tem Moroz.

Mayor Pro Tem Moroz thanked the team for their dedication and their confidence in him to serve as Mayor Pro Tem for the City of Plymouth.

**ADOPTION OF RULES & ORDER OF BUSINESS:**

RES. #2019-84

RESOLVED, that pursuant to Section 5.7(f) and 5.7(d) of the City Charter, the City Commission does hereby establish its rules to be (1) the applicable provisions of the City Charter; (2) to the extent not in conflict with (1), the Ethics Code of the City of Plymouth; and (3) to the extent not in conflict with either (1) or (2), Roberts Rules of Order Newly Revised; and

RESOLVED FURTHER, that pursuant to Section 5.7(f) of the City Charter, the City Commission does hereby establish its order of business for regular meetings to be as follows:

1. Call to Order
2. Citizens Comments
3. Approval of the Agenda
4. Enactment of the Consent Agenda
5. Commission Comments
6. Old Business
7. New Business
8. Reports and Correspondence
9. Adjournment

With the items on the Consent Agenda to be approved as one motion; and

RESOLVED, that pursuant to City Charter Section 5.7(f), the seating arrangement at the City Commission table, from the perspective of facing the audience, shall be as follows:

- Mayor - in the center seat
- City Manager - seat to the left of the Mayor
- Mayor Pro-Tem - seat to the left of the City Manager
- City Attorney - seat to the right of the Mayor
- Immediate Past Mayor (if a Commissioner) – seat to the right of the City Attorney
- Four (or five) remaining Commissioners - as assigned by the Mayor; and

RESOLVED FURTHER, that pursuant to Section 5.7(f) of the City Charter, the attendance policy for the City Commission shall be as follows:

Each City Commissioner shall attend every regular and special meeting of the City Commission, unless unable to do so for one of the following reasons:

1. An emergency or a confining illness of the Commissioner, or of a member of the Commissioner's family, which requires the Commissioner's personal care;
2. Attendance at another function by a Commissioner as the official representative of the City, as authorized by the City Commission; or
3. Absence from the City of Plymouth on personal business at a location from which it is not practical to return for the Commission meeting.

As soon as a Commissioner anticipates that he or she will miss any regular or special City Commission meeting, or will arrive late to such meeting, the Commissioner shall advise the Mayor or the City Manager of such anticipated absence or late arrival, including the reason for it.

If a Commissioner anticipates having to leave a regular or special City Commission meeting, the Commissioner shall advise the Mayor prior to the start of the meeting as to the reason.

At the appropriate meeting's roll call, the Mayor or Clerk shall advise the Commission of any absent Commissioner's reason for such absence, if known; and any Commissioner's anticipated early departure from the meeting. The Mayor shall then state that without objection, the Commissioner

shall be recorded as “Absent – excused, reason for absence” or “Absent – unexcused”, or if it is an early departure, then “Absent as of \_\_\_pm – excused, reason for absence “ or “Absent as of \_\_\_p.m. – unexcused”. If there is an objection, then the Mayor shall call for a vote of the Commission on the proposed recording of the absence.

If a Commissioner is unable to notify the Mayor or Clerk prior to the meeting from which the Commissioner is absent, then the Commissioner shall submit a written explanation of such absence to the Mayor or Clerk prior to the meeting at which the applicable minutes are approved. The City Commission shall then consider such explanation, and determine whether to make a correction to the minutes regarding that meeting’s attendance record. No further change in the attendance record for any meeting shall be made after the applicable minutes have been approved.

A motion was made by Mayor Pro-Tem Moroz and seconded by Commissioner Thomey for approval of the resolution.

MOTION PASSED

**ADOPTION OF REGULAR MEETING SCHEDULE:**

RES. #2019-85

BE IT RESOLVED, that the Plymouth City Commission shall hold regular City Commission Meetings at 7:00 p.m. on the first and third Mondays of each month, and also on the second Monday of each November following a regular City Commission Election, in the City Commission Chambers at the Plymouth City Hall, 201 S. Main Street or other designated locations; and

BE IT RESOLVED FURTHER, that should the meeting date fall on a holiday that City Hall is closed, then the meeting shall be held on the Tuesday immediately following said holiday unless otherwise determined, at the above specified time and place; and

BE IT RESOLVED FURTHER, that for the purposes of establishing the regular meeting schedule pursuant to City Charter Section 5.7, the term “holidays” shall mean those days designated as holidays by the State of Michigan in its current statute, or as amended in the future; and that if any of these holidays falls on a Sunday, then the next Monday will be considered to be the public holidays for purposes of this schedule.

A motion was made by Mayor Pro-Tem Moroz and seconded by Commissioner Sebastian for approval of the resolution.

MOTION PASSED

**ADJOURNMENT:**

Mayor Wolcott again thanked and congratulated everyone, then, hearing no further business, a motion was made by Commissioner Thomey and seconded by Commissioner Krol for adjournment of the meeting at 7:10 p.m.