



CITY OF PLYMOUTH
CITY COMMISSION REGULAR MEETING MINUTES
MONDAY, OCTOBER 7, 2019 - 7:00 P.M.
PLYMOUTH CITY HALL COMMISSION CHAMBERS

City of Plymouth
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Plymouth, Michigan 48170-1637

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1. CALL TO ORDER

Mayor Wolcott called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

PRESENT: Mayor Oliver Wolcott, Mayor Pro Tem Suzi Deal, Commissioners Ed Krol, Nick Moroz, Kelly O' Donnell, Tony Sebastian and Marques Thomey.

ABSENT: None.

Also present City Manager Paul Sincock, City Attorney Robert Marzano, Public Safety Director Al Cox and various City Department Heads.

PROCLAMATION: Mayor Wolcott read a proclamation naming October 6 through October 12 Public Safety Week in the City of Plymouth.

2. CITIZENS COMMENTS

There were no citizen comments

3. APPROVAL OF THE AGENDA

A motion was made by Commissioner Thomey and seconded by Commissioner Moroz for approval of the Agenda for Monday October 7, 2019.

MOTION PASSED 7-0

4. ENACTMENT OF THE CONSENT AGENDA

- a) Approval of September 16, 2019 Committee of the Whole Meeting Minutes
- b) Approval of September 16, 2019 City Commission Regular Meeting Minutes
- c) Special Event: Halloween Hip-Hop in the Park, Wednesday, October 30, 2019
- d) Special Event: Ladies' Shopping Night in Downtown Plymouth, Thursday, November 14, 2019
- e) Special Event: Walk of Trees 2019, Friday, November 22, 2019 – Friday, January 3, 2020
- f) Special Event: Main St. Blvd. Tree Lighting and Salvation Army Red Kettle Kickoff, November 8, 2019
- g) Special Event: Santa's Arrival & Tree Lighting in Kellogg Park, Friday, November 29, 2019
- h) Special Event: Christmas in Plymouth & Mistletoe Market, Thursday, December 5, 2019

A motion was made by Commissioner Krol and seconded by Commissioner Sebastian to approve the Consent Agenda for Monday, October 7, 2019.

MOTION PASSED 7 - 0

5. COMMISSION COMMENTS

Commissioner O'Donnell reported that she and Commissioner Krol, along with Assistant Director of Public Utilities Adam Gerlach, had their final Keep Plymouth Leafy Tree Blitz at Garden Park. They plan to re-start the program in June.

Commissioner Thomey thanked everyone who attended the Michigan Municipal League (MML) Convention. He also thanked Assistant Community Development Director Greta Bolhuis for her report on the Michigan Association of Planners (MAP) Conference report.

Commissioner Krol said he enjoyed taking a tour of Detroit during the MML Conference, and he highly recommends that others go.

Mayor Wolcott also thanked Greta for her report. He said going to conferences like the MML and MAP are important in terms of learning about best practices from other communities, but that he often hears of communities wanting to emulate Plymouth.

Mayor Pro Tem Deal thanked the fire department for holding open houses this week.

6. OLD BUSINESS - None.

7. NEW BUSINESS

a) County Requested Amendment to Sewer Flow Swap Agreement

RES. #2019-77

WHEREAS The City of Plymouth operates a sanitary sewer system for the protection of the public health, safety and welfare; and

WHEREAS The City of Plymouth and several other governmental units are desirous to enter into an agreement to swap sanitary sewer flows and to purchase capacity for flows; and

WHEREAS The City of Plymouth has previously adopted an agreement related to the “swap” of sewer flows on April 1, 2019; and

WHEREAS The County of Wayne requested a minor change in the agreement after adoption by the local governmental units and awaiting adoption by the County of Wayne; and

WHEREAS This requested change by the County is causing all units to once again adopt the agreement for a second time.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the Sanitary Sewer Service Agreement by and among the City of Plymouth, Plymouth Township, Canton Township, Western Wayne Utilities Authority and the County of Wayne as attached.

BE IT FURTHER RESOLVED THAT the City Clerk is hereby directed to include a complete copy of the agreement as a part of these Meeting Minutes.

A motion was made by Mayor Pro Tem Deal and seconded by Commissioner Thomey to approve the above resolution.

MOTION PASSED 7 – 0

b) Adoption of Local Pavement Warranty Program

RES. #2019-78

PART 1

WHEREAS The Michigan Legislature created a requirement (MCL 247.663) as part of the Transportation Funding Package of 2015 that requires each city and village to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018; and

WHEREAS The Michigan Local Agency Pavement Warranty Program was developed by the Local Agency Pavement Warranty Task Force for use by all 533 cities and villages in the format approved by the Michigan Department of Transportation in 2018; and

WHEREAS The Michigan Department of Transportation has reviewed and approved the Michigan Local Agency Pavement Warranty Program consisting of Special Provisions (Boilerplate, Concrete, HMA, Location, Pass-Through Warranty Bond); a Warranty Bond Form and Contract Form; and Guidelines for Local Agency Pavement Warranty Programs.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the Michigan Local Agency Pavement Warranty Program and accompanying documents in accordance with the requirements of MCL 247.663.

PART 2

WHEREAS The Michigan Legislature created a requirement (MCL 247.663) as part of the Transportation Funding Package of 2015 that requires each city and village to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018; and

WHEREAS The City of Plymouth adopted the Michigan Local Agency Pavement Warranty Program on October 7, 2019; and

WHEREAS The City of Plymouth agrees to consider a local pavement warranty on each project that includes two-million dollars or more in paving related items and includes any state or federal funds; and

WHEREAS the Local Agency Pavement Warranty program law requires each city and village to report annually on each project that includes two-million dollars or more in paving related items and includes any state or federal funds, whether or not a warranty was utilized in the project; and

WHEREAS The City of Plymouth agrees to implement the Michigan Local Agency Pavement Warranty program consistent with the guidelines for Local Agency Pavement Warranty Program document that was approved by the Michigan Department of Transportation in 2018; and which the City of Plymouth adopted implementation policy defines the City of Plymouth intent of its Pavement Warranty Program.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby agree to implement the Local Agency Pavement Warranty Program and annually report in accordance with the law.

A motion was made by Commissioner Moroz and seconded by Commissioner Krol for approval of the above resolution.

There was discussion about requirements and the length of the warranty. Municipal Services Director Chris Porman explained that participating in the Local Agency Pavement Warranty Program does not require the City to use it – it just offers the option. In addition, projects in the City are rarely more than two-million dollars so it's doubtful if the City would utilize it. Program Warranties would be negotiable under the terms of the contract.

MOTION PASSED 7 – 0

c) Anticipated Road Program

RES. #2019-79

WHEREAS The City of Plymouth has a roads and infrastructure system to help the welfare of the citizens of Plymouth; and

WHEREAS There is a need to maintain the roads and infrastructure of the City to help maintain property values and the value of the assets that the City has in roads and infrastructure; and

WHEREAS The City Commission has proposed a bond issue to the voters of Plymouth to help improve and maintain the road assets of the City.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the 2020 – 2023 Road Infrastructure Plan as proposed by the City Administration and attached to these meeting minutes.

BE IT FURTHER RESOLVED THAT the City Commission is aware that any number of factors may affect the scope of work that has been proposed. Factors may include, but not be limited to site conditions, equipment, bid pricing, contractor availability, supplies/parts availability, weather and other conditions.

A motion was made by Commissioner Moroz and seconded by Commissioner Krol for approval of the above resolution.

There was a discussion about the list of projects and how it is a fluid list, based on factors like site problems and contractor issues. The Commission would choose the list each year. Commission members are concerned about crosswalks and non-motorized transportation. Commissioner Moroz stated that if the bond issue doesn't pass, the City has very little funding left for road projects.

Ellen Elliott of 404 Irvin stated that she doesn't think the City has done enough to publicize the bond request. Commissioners plan to conduct question and answer sessions at the Plymouth Cultural Center on a few dates yet to be decided.

Adam Covington of 674 Sunset spoke first in his role as the Chair of the Downtown Development Authority (DDA) and said that the City should reference the DDA Master Plan when deciding on projects. As a resident, Covington asked the Commission to employ all available safety measures in the projects.

MOTION PASSED 7 – 0

8. REPORTS AND CORRESPONDENCE

a) Liaison Reports

Commissioner Thomey said that he and Commissioner Krol attended a ribbon cutting at Lake Trust Credit Union. He offered a list of other ribbon cuttings that Commission members might wish to attend. He also thanked the police department for the Coffee with a Cop event.

Commissioner Krol said the Zoning Board of Appeals heard two cases from the same for setback variances on Ann Arbor Trail. Both requests were denied. The ZBA is holding a joint training with the Northville ZBA later this month. He also encouraged citizens to attend a showing of a movie at the Penn Theatre about the history of Plymouth. The movie will be showing in November, and the tickets are available online.

b) Michigan Association of Planners Conference Report

Bolhuis gave a synopsis of the written report given to the Commission. She said she was most interested in sessions on middle housing, how to frame messages to get the best result and form-based code.

9. ADJOURNMENT

Hearing no further discussion, Mayor Wolcott asked for a motion to adjourn. A motion to adjourn was made by Commissioner Thomey and seconded by Commissioner Sebastian for adjournment of the meeting at 7:46 p.m.

MOTION PASSED 7 – 0