



# City of Plymouth Historic District Commission Meeting Minutes

Wednesday, July 1, 2020 - 7:00 p.m.  
Online Zoom Meeting

City of Plymouth  
201 South Main Street  
Plymouth, Michigan 48170

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Statement of explanation of the reason why the public body is meeting electronically: On March 10, 2020 the Governor of the State of Michigan declared a State of Emergency across the State of Michigan under section 1 of Article 5 of the Michigan Constitution of 1963, the Emergency Management Act, 1976 PA 390, as amended, MCL 30.401 - 421, and the Emergency Powers of the Governor Act of 1945, 1945 PA 302, as amended, MCL10.31 - 33. **These sections provide the governor with broad powers and duties to cope with dangers to this state or to the people of the state.**

As a part of the response to the emergency, the Governor has deemed it reasonable and necessary to temporarily suspend rules and procedures relating to physical presence at meetings and hearings of public bodies and other governmental entities in Michigan. **These public bodies and entities must continue to conduct public business during this emergency.** Due to the emergency situation and the request of the Governor to not gather in groups of 10 or more it is necessary for some public boards to meet electronically.

## 1. CALL TO ORDER

Chair Polin called the meeting to order at 7:01 p.m.

PRESENT: Jeremy Borys, Linda May, John Townsend, Stan Cole, Colleen Polin

ABESENT: Linda Filipczak, Josh Mrozowski

Also present was John Buzuvis, Community Development Director and Suzi Deal, City Commission Liaison.

## 2. CITIZEN COMMENTS

None.

## 3. APPROVAL OF THE MEETING MINUTES

A motion was made by Comm. Townsend and seconded by Comm. May to approve the meeting minutes from May 6, 2020.

MOTION APPROVED UNANIMOUSLY 5-0

## 4. APPROVAL OF THE AGENDA

A motion was made by Comm. Borys and seconded by Comm. May to approve the agenda, as amended to move the agenda item to new business.

MOTION APPROVED UNANIMOUSLY 5-0

## 5. COMMISSIONER COMMENTS

None.

## 6. OLD BUSINESS

None.

## 7. NEW BUSINESS

a) H20-05: 260 S. Union-New Ground Sign

Michael Stephens, applicant, presented his case. He explained proposed non-illuminated post and panel ground sign. He explained the color tones were neutrals: white, navy, and light gray. He explained the sign area is 8 square feet and is 5 feet in height. He explained the sign is all aluminum construction and the text portion is an additional applique.

## **Citizen Comments**

None.

## **Board Discussion**

Comm. Townsend asked if the proposed sign was an additional sign or a replacement. Mr. Stephens confirmed it was a replacement sign.

Comm. Townsend asked about the top of the posts. Mr. Stephens confirmed that the post was hollow with a thin metal cap, so water did not run into it. He explained there were decorative finials that were optional, but not proposed for this sign.

Comm. Cole asked if the posts were 3" by 3", square. Mr. Stephens confirmed.

Comm. Cole asked where the sign would be located compared to the existing sign. Mr. Stephens explained it would be nearly identical, depending on the location of the footings.

Comm. Cole asked about the depth of the sign. Mr. Stephens explained it was 3" to match the posts.

Chair Polin asked about proposed height and felt it could be reduced, in keeping with the scale & height proportions of other existing business signs on Union Street as well as the original sign that was there.

Mr. Stephens explained that the proposed height above grade allows for weed whips or lawnmowers to have appropriate clearance and not hit or move the sign.

A motion was made by Comm. Townsend, supported by Comm. May, to approve the Certificate of Appropriateness for H20-04: 260 S. Union. The finding of facts is that the project meets Secretary of Interior Standards numbers 2, 5, 9, and 10 and give consideration to the City Ordinance review criteria numbers 1, 2, 3, and 4. The approval has the following conditions: the top of the sign shall not exceed 48 inches above grade and shall including finials on the posts.

MOTION APPROVED UNANIMOUSLY 5-0

## **8. REPORTS AND CORRESPONDENCE**

Mr. Buzuvis told the Board Comm. Mrozowski's family welcomed their new baby that morning.

Comm. Polin encouraged the Board to read the Penn Theater's newest marquee message.

## **9. ADJOURNMENT**

A motion was made by Comm. Borys, supported by Comm. Townsend, to adjourn the meeting at 7:35 PM.