



City of Plymouth

City Commission Regular Meeting Minutes

Monday, June 1, 2020 - 7:00 p.m.

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

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Phone 734-453-1234
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Meeting was held online at Zoom.us – Meeting ID 890 0739 5032

Statement on the reason the public body is meeting electronically:

On March 10, 2020 the Governor of the State of Michigan declared a state of emergency across the State of Michigan under section 1 of Article 5 of the Michigan Constitution of 1963, the Emergency Management Act, 1976 PA 390, as amended, MCL 30.401 – 421, and the Emergency Powers of the Governor Act of 1945, 1945 PA302, as amended, MCL 10.31 – 33. These sections provide the Governor with broad powers and duties to cope with dangers to this state or to the people of the state.

As a part of the response to the emergency, the Governor has deemed it reasonable and necessary to temporarily suspend rules and procedures relating to physical presence at meetings and hearings of public bodies and other governmental entities in Michigan. These public bodies and entities must continue to conduct public business during this emergency. Due to the emergency situation and the request of the Governor to not gather in groups of 10 or more it is necessary for some public boards to meet electronically.

1. CALL TO ORDER

- a. Mayor Wolcott called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance
- b. Roll call

Present: Mayor Oliver Wolcott, Mayor Pro Tem Nick Moroz, Commissioners Suzi Deal, Ed Krol, Kelly O' Donnell, Marques Thomey, Tony Sebastian

Also present: City Manager Paul Sincock, Attorney Robert Marzano, City Clerk Maureen Brodie, Public Safety Director Al Cox and various City Department Heads

2. CITIZENS COMMENTS

Ellen Elliott, 404 Irvin, said she is concerned that the new signs on Fleet St. may be causing difficulty for those wanting to pick up carry-out meals from restaurants.

Vicky Nicol, 337 Joy, said her neighbor at 340 Joy recently increased the number of signs in his yard, and she believes this is in violation of the City's sign ordinance.

Frank Yaquinto, owner of Compari, Fiamma and Sardine Room, thanked the Commission for allowing expanded outdoor seating, but is also concerned about the new signs on Fleet St.

Melissa Daub, Wayne County Commissioner, said their group continues to meet online and is working hard to make sure municipalities are getting what they need for the Covid-19 pandemic.

3. APPROVAL OF THE AGENDA

Mayor Pro Tem Moroz made a motion, seconded by Commissioner Krol to approve the agenda for Monday, June 1, 2020.

ROLL CALL VOTE - MOTION PASSED 7-0

4. ENACTMENT OF THE CONSENT AGENDA

- a. Approval of May 18, 2020 Regular Meeting Minutes
- b. Annual County Right of Way Maintenance Permits A-20119, A-20064, A-20152
- c. Cemetery Rates & Rules
- d. Water & Sewer - Rate Card #22
- e. Waste & Recycling Rates 2020-2021
- f. Delinquent Charges – Tax Roll Summer 2020

Mayor Pro Tem Moroz made a motion, seconded by Commissioner Krol to approve the consent agenda.

ROLL CALL VOTE - MOTION PASSED 7-0

5. COMMISSION COMMENTS

Mayor Wolcott said he appreciates the team atmosphere and consistent outreach by the City's administration and staff. Commissioner O'Donnell asked when the moratorium on non-emergency ordinance enforcement will end so the City can evaluate the yard sign issue raised by Ms. Nicol. She also asked Public Safety Director Al Cox if he needs anything to help his department continue to function efficiently. Mayor Pro Tem Moroz reminded the community to remain vigilant about Covid-19 protective measures. Commissioner Krol said he agrees that the signage on Fleet St. is causing inconvenience. He also thanked Detroit Mayor Duggan and Police Chief Craig for their work during the protests.

6. OLD BUSINESS

7. PUBLIC HEARING

a. Adoption of the 2020-2021 Budget

Mayor Wolcott opened the public hearing at 7:34 p.m. Ellen Elliott asked whether there would be budget shortfalls due to delinquent property taxes that could be an issue due to the unemployment rate. Finance Director John Scanlon said it's unknown at this time, but historically the City of Plymouth has a very high rate of property owners paying their taxes, even during a recession. The public hearing was closed at 7:38 p.m.

The following resolution was offered by Commissioner Thomey and seconded by Mayor Pro Tem Moroz.

WHEREAS, the 2020-2021 City Budget was presented to the City Commission by the City Manager on April 6, 2020, and was reviewed by the City Commission with the Administration during a budget study session held on April 16, 2020; and

WHEREAS, various modifications have been made to the proposed budget based on a review of projected revenues and expenditures and the City's priorities for various programs and projects; and

WHEREAS, a public hearing was held on June 1, 2020, as required by the City Charter and Act 43 P.A. 1963, as amended; and

WHEREAS, the maximum operating tax levies for general purposed and refuse removal have been amended as required by Section 211.34 of the General Property Tax Law; and

WHEREAS, the City Commission acted on a 5 – 2 vote at the City Budget session held on April 25, 2016 to authorize the levy of a property tax administration fee of 1% on all property taxes for the July 1 and December 1 tax levies as authorized under Section 211.44(3) of the General Property Tax Law;

NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of Plymouth does hereby set the City's 2020 millage levy as follows:

General Fund Operating:	10.5788
2012/2020 GO & Refunding Bond Debt:	3.1100
Solid Waste & Recycling Operating:	1.8200

GRAND TOTAL LEVY 15.5088

BE IT FURTHER RESOLVED that the 2020-21 City Budget is hereby adopted by the City Commission as presented at the June 1, 2020 Regular City Commission meeting as follows:

Revenues		Expenditures	
GENERAL FUND			
Property taxes	\$ 6,366,730	Administration	\$ 1,916,785
Licenses & Permits	5,100	Buildings & Grounds	196,310
Federal Grants	30,560	Police Department	4,095,695
State-shared Revenue	1,099,566	Fire Department	998,840
Sales of Service	814,110	Public Works Dept	783,375
Cemetery Revenue	152,500	Recreation & Culture	364,700
Parking Revenue	88,200	Capital Outlay	257,500
Other Revenue	696,930	Debt Service	31,234
Transfers-In	-0-	Transfers-Out	609,257
REVENUE TOTAL	\$ 9,253,696	EXPENDITURE TOTAL	\$ 9,253,696
MAJOR STREET FUND			
Gas & Weight Tax	\$ 676,112		
Contrib & Other	27,506		
REVENUE TOTAL	\$ 703,618	EXPENDITURE TOTAL	\$ 703,618
LOCAL STREET FUND			
Gas & Weight Tax	\$ 271,020		
Contrib & Other	360,305		
REVENUE TOTAL	\$ 631,325	EXPENDITURE TOTAL	\$ 631,325
RECREATION FUND			
Contrib. From G/F	\$ 250,000		
Prog. Fees & Other	929,045		
REVENUE TOTAL	\$ 1,179,045	EXPENDITURE TOTAL	\$ 1,179,045
WASTE & RECYCLING FUND			
Property Taxes	\$ 1,033,520		
Sales of Service & Other	477,880		
REVENUE TOTAL	\$ 1,511,400	EXPENDITURE TOTAL	\$ 1,511,400

	Revenues	Expenditures
OTHER CITY FUNDS		
Budget Stabilization Fund	\$ 55,000	\$ 55,000
Cemetery Trust Fund	\$ 25,000	\$ 25,000
Parking Fund	\$ 10	\$ 10
Brownfield Re-Development Authority Fund	\$ 54,050	\$ 54,050
DDA Operating Fund	\$ 1,149,760	\$ 1,149,760
Building Fund	\$ 634,100	\$ 634,100
Neighborhood Services Fund	\$ 92,730	\$ 92,730
Drug Law Enforcement Fund	\$ 2,310	\$ 2,310
OWI Forfeiture Fund	\$ 16,000	\$ 16,000
Omnibus Forfeiture Fund	\$ 1,600	\$ 1,600
2012 GO Bond & 2002 Refunding Bond Debt Fund	\$ 1,116,250	\$ 1,116,250
2012 W/S Refunding Bond Debt Fund	\$ 71,500	\$ 71,500
2015 LTGO Cap Imp Bond Debt Fund - DDA	\$ 226,260	\$ 226,260
2015 LTGO Cap Imp Bond Debt Fund - W/S	\$ 237,940	\$ 237,940
2020 GO Debt Fund	\$ 739,820	\$ 739,820
Public Improvement Fund	\$ 50	\$ 50
Recreation Capital Improvement Fund	\$ 19,000	\$ 19,000
2015 LTGO Cap Imp Bond Construction Fund - DDA	\$ 153,246	\$ 153,246
DDA Capital Improvement Fund	\$ 25,050	\$ 25,050
2020 GO Bond Construction Fund	\$ 1,811,875	\$ 1,811,875
Water / Sewer Capital Improvement Fund	\$ 690,000	\$ 690,000
Water / Sewer Operating & Maintenance Fund	\$ 4,397,405	\$ 4,397,405
Brownfield Site Remediation Fund	\$ 500,050	\$ 500,050
Equipment Fund	\$ 807,750	\$ 807,750

BE IT STILL FURTHER RESOLVED, that pursuant to State Law, the City Manager is hereby authorized to transfer up to ten percent (10%) of each appropriation to any other appropriation within each Fund, but not from Reserve Accounts not between Funds.

Commissioner Thomey said he appreciates that the budget is cautious due to unknown factors related to Covid-19. Mayor Wolcott said the City needs to continue to monitor the impact of state shared revenue and of high costs associated with the 35th District Court.

ROLL CALL VOTE - MOTION PASSED 7- 0

8. NEW BUSINESS

- a. Rezoning of 900 York

Commissioner Sebastian asked to be recused from this item due to his personal interest in the property. Mayor Pro Tem Moroz offered a motion, seconded by Commissioner Krol, to recuse Commissioner Sebastian.

ROLL CALL VOTE – MOTION PASSED 6-0.

The following resolution was offered by Commissioner Krol and seconded by Mayor Pro Tem Moroz.

RESOLUTION # 2020-41

WHEREAS The City Commission of the City of Plymouth has held a first reading of the proposed rezoning of the parcel located at 900 York St. from Light Industrial I-1) to Single -Family Residential (R-1), and

WHEREAS The City Commission is aware that the City of Plymouth Planning Commission has held a public hearing related to the rezoning request on May 13, 2020, and has approved the rezoning request and recommends the City Commission review and approve the same, and

WHEREAS The proposed rezoning from Light Industrial to Single Family residential of the parcel located at 900 York Street is supported by the City's Master Plan and recommended by the City's Planning Consultant.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby, after completing a First Reading, accept the proposed amendment, from Light Industrial to Single Family Residential, to the Zoning Ordinance via the amended Zoning Maps of the City of Plymouth for the parcel located at 900 York St. on the zoning maps of the City of Plymouth

NOW THEREFORE BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth schedules a Second Reading of the proposed rezoning for their next regularly scheduled meeting.

ROLL CALL VOTE - MOTION PASSED 6-0

b. Swap Loader Finance Agreement

RESOLUTION # 2020-42

The following resolution was offered by Commissioner Thomey and seconded by Mayor Pro Tem Moroz.

WHEREAS The City of Plymouth maintains a municipal fleet of vehicles to help protect the public health, safety, and welfare; and

WHEREAS in March of 2019, the City Commission of the City of Plymouth authorized the purchase of the SwapLoader dump truck; and

WHEREAS The City of Plymouth has secured financing for the Swaploader vehicle at interest rate of 2.984%;

NOW THEREFORE BE IT RESOLVED THAT, the City Commission of the City of Plymouth approves the financing schedule for the Swaploader truck.

BE IT FURTHER RESOLVED THAT, the City Commission of the City of Plymouth authorizes the City Manager, Paul Sincock, to execute the contract for the SwapLoader truck.

ROLL CALL VOTE - MOTION PASSED 7 – 0

c. Liability Insurance Renewal 2020-21

The following resolution was offered by Commissioner Krol and seconded by Commissioner Sebastian.

RESOLUTION # 2020-43

WHEREAS The City of Plymouth operates a number of vehicles and buildings and there is a need to insure the operations of the City in order to protect the public health, safety and welfare; and

WHEREAS HUB International has been providing excellent service and very competitive liability insurance coverage premiums for the City through Trident insurance for the past 12 years; and

WHEREAS The annual liability insurance renewal will soon be due, and the expected total premiums quoted by HUB International (excluding any changes through the upcoming year) is \$211,018

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize payment of the Commercial Liability Insurance Package annual premiums to HUB International in an amount not to exceed \$211.018. Funding for these premiums are authorized from the various funds as determined by the City's budget.

ROLL CALL VOTE - MOTION PASSED 7 – 0

9. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Commissioner Krol said the June ZBA meeting is canceled due to no item on the agenda. Commissioner Thomey said he recently attended an online meeting with Wayne County Executive Warren Evans and he appreciates how helpful the county has been. Mayor Wolcott reminded residents to complete the census. He also thanked the administration and staff for working with the Plymouth Lions on the Memorial Day Procession and mentioned that he's glad the Commission was proactive in establishing the Social District.

10. ADJOURNMENT

Hearing no further discussion, Mayor Wolcott asked for a motion to adjourn. A motion to adjourn was made by Commissioner Sebastian and seconded by Commissioner Krol.

ROLL CALL VOTE - MOTION PASSED 7 – 0

The meeting was adjourned at 8:07 p.m.

OLIVER WOLCOTT
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK