



# Plymouth Historic Distric Commission Meeting Minutes Wednesday, April 3, 2019 - 7:00p.m. Plymouth City Hall Commission Chambers

City of Plymouth  
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## 1. CALL TO ORDER

Chair Polin called the meeting to order at 7:00 p.m.

PRESENT: Stan Cole, Linda Filipczak, Joshua Mrozowski, John Townsend and Colleen Polin

ABESENT: Jeremy Borys and Linda May

Also present was Community Development Director, John Buzuvis and City Commission Liaison, Suzi Deal.

## 2. CITIZEN COMMENTS

None.

## 3. APPROVAL OF THE AGENDA

A motion was made by Commissioner Townsend and seconded by Commissioner Cole to approve the agenda as presented.

MOTION PASSED UNANIMOUSLY

## 4. APPROVAL OF THE MEETING MINUTES

a) A motion was made by Commissioner Townsend and seconded by Commissioner Filipczak to approve the meeting minutes from March 6, 2019 as amended.

MOTION PASSED UNANIMOUSLY (Comm. Cole abstained as he was not present at this meeting)

## 5. WELCOME NEW COMMISISON MEMBERS

Chair Polin welcomed new members Linda Filipczak and Josh Mrozowski to the Historic District board.

## 6. COMMISSION COMMENTS

None.

## 7. ELECTION OF OFFICERS

### ELECTION OF CHAIRPERSON

John Buzuvis asked for nominations for Chairperson

Comm. Cole nominated Chair Polin as Chairperson.

John Buzuvis asked for any other nominations.

There being no other nominations, the nominations were closed and there was a unanimous vote of approval for Comm. Polin as Chairperson.

**CHAIR POLIN RE-ELECTED UNANIMOUSLY.**

## **ELECTION OF VICE-CHAIRPERSON**

Chair Polin asked for nominations for Vice-Chairperson.

Comm. Townsend nominated Comm. Cole as Vice-Chairperson.

Chair Polin asked for any other nominations. There being no other nominations the nominations were closed and there was a unanimous vote of approval for Comm. Cole as Vice-Chairperson.

### **COMM. COLE RE-ELECTED UNANIMOUSLY.**

## **8. OLD BUSINESS**

### **a) H19-01: Wall & Ground Signage for 212 S. Main (Revised)**

Steven Bretz, representing Phillips Sign & Lighting, and Eric Shaffer, Martinizing Dry Cleaning representative, spoke about the proposed replacement signage for the Martinizing Dry Cleaners building. He explained they will be replacing the Gould cleaners sign with an externally lit wall sign on the front roof of the building and the ground sign will also be replaced.

#### Wall Signage

The applicant, Mr. Bretz explained the wall signage will be an individual mounted copy on a frame with gooseneck lighting. The words “Martinizing” will be fabricated from a white one-inch acrylic, painted with a blue vinyl inset cover. There will be four-black painted finish gooseneck lighting fixtures installed overhead the roof wall signage. Mr. Bretz explained the gooseneck lights will have LED bulbs. The twelve-inch gooseneck lighting matches the lighting on the Keller-Williams building. The words “Dry Cleaning” will be half-inch acrylic, with smaller painted blue letters matching the blue Martinizing lettering, above. The copy will be mounted on a three-millimeter white “Alupanel” backer, then onto a bracket that will be attached to the mansard roof. (*Alupanel is a composite panel made from aluminum composite materials featuring two 0.30mm aluminum sheets, sandwiching a polyethylene core.*)

#### Ground Signage

The ground signage will be double faced, externally illuminated post and panel sign. The sign panel will be forty-seven inches tall by sixty inches wide by three and one-quarter inches deep. The posts for the sign will be aluminum with an acrylic polyurethane finish. The sign-face will be fabricated from one-eighth aluminum multi-color acrylic polyurethane finish with vinyl graphics. The faces of the cabinet will have two gooseneck LED fixtures, one on each side, (matching the wall signage but smaller), ten inches with the same lighting specs. The height of the signage will be nine feet – seven and one-half inch above grade. Eric Shaffer, Martinizing representative, stated the sign matches the zoning requirements.

## **Board Discussion**

Comm. Cole asked about the angle frame of the roof signage and the applicant responded when the frame is attached to the roof it will match the roof shingle’s color. Comm. Cole would like no surface mounted conduit and when the wall signage is mounted to the mansard roof to use a stud mount with no exposed fasteners. The applicant stated the wattage will be 15 and the lumens will be 1600- a soft white lighting. The applicant provided the spec sheet to the board members.

Comm. Townsend spoke about the appearance of the signage compared to other signs in the area. He also asked about the clearance from the bottom of the sign to grade and asked if that would be a safety issue?

Eric Shaffer-Owner, indicated that he had measured the sign and stated it was roughly about a foot and one-half above the existing sign but stated their sign would not be as tall as other signs in the area. Steven Bretz explained the proposed ground signage will be sixty-eight and one half inches from the grade (approx. 5.5 feet) with clearance to see the pedestrians or cars approaching.

Chair Polin described the historic value of the surrounding area.

Comm. Cole asked about the signage pole material and Mr. Bretz explained they are aluminum, silver in color with a dark gray finial & no exposed conduits. Mr. Bretz also stated the framing of the wall signage will be constructed out of aluminum.

There was discussion on the sign ordinance and the building official's areas of review of the proposed signage.

A motion was made by Comm. Cole, supported by Comm. Filipczak, to issue a Certificate of Appropriateness for the approval of H19-01, 212 S. Main, wall & ground signage. A Certificate of Appropriateness is approved based on Section 18-654 of the ordinance, provided the following conditions are met:

1. The black light fixtures to be 15 watts.
2. The sign frame for the roof/wall sign to match the shingle colors on the mansard roof to which it's attached.
3. The ground sign frame to be aluminum with the same light source.
4. No exposed conduit.

*Sec. 18-654:*

*(1) The historical or architectural value and significance of the historic resource and its relationship to the historic value of the surrounding area;*

*(2) The relationship of the exterior architectural features of such historic resource to the rest of the resources and to the surrounding area;*

*(3) The general compatibility of the exterior design, arrangement, texture and materials proposed to be used;*

*(4) To any other factor, including aesthetics, which it deems pertinent;*

YES COLE, FILIPCZAK, MROZOWSKI, TOWNSEND AND POLIN

NO NONE

**MOTION PASSES UNANIMOUSLY.**

## **9. NEW BUSINESS**

None

## **10. REPORTS AND CORRESPONDENCE**

None.

## **10. ADJOURNMENT**

A motion was made by Comm. Mrozowski, supported by Comm. Filipczak to adjourn the meeting at 7:40pm.

**MOTION PASSED UNANIMOUSLY.**