



CITY OF PLYMOUTH
CITY COMMISSION MEETING MINUTES
MONDAY, JANUARY 21, 2019 - 5:00 P.M.
PLYMOUTH CULTURAL CENTER-525 FARMER, PLYMOUTH,
MI

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

CALL TO ORDER

Mayor Wolcott called the meeting to order at 5:00 p.m.

PRESENT: Mayor Oliver Wolcott, Mayor Pro Tem Colleen Pobur, Commissioners Suzi Deal, Ed Krol, Nick Moroz, Tony Sebastian and Marques Thomey.

ABSENT: None.

Also present were City Manager Paul Sincock, City Attorney Robert Marzano, Police Chief Al Cox, various City Department Heads and Dr. Lew Bender.

CITIZENS COMMENTS - None.

APPROVAL OF THE AGENDA

A motion was made by Mayor Pro Tem Pobur and seconded by Commissioner Moroz for approval of the Agenda for Monday January 21, 2019.

MOTION PASSED 7 – 0

ENACTMENT OF THE CONSENT AGENDA

a) Approval of January 7, 2019 Commission Regular Meeting Minutes

A motion was made by Commissioner Thomey and seconded by Commissioner Deal for approval of the Consent Agenda for Monday, January 21, 2019.

MOTION PASSED 7 – 0

COMMISSION COMMENTS

Mayor Wolcott presented Mayor Pro Tem Pobur with a jacket in recognition of her time with the City Commission and wished her well. Commissioner Moroz also again thanked her and wished her well. Mayor Pro Tem Pobur spoke about her time on the Commission and her next venture. She also announced that Bigalora opened today.

PUBLIC HEARING

a) Request for Liquor License Transfer to Stella's Trakside, Inc. at 885 Starkweather

RES. #2019-01

WHEREAS The City of Plymouth maintains a Liquor Management Ordinance and all Issues related to liquor licenses in the City are required to be reviewed by the Local Liquor License Review Committee; and

WHEREAS The Local Liquor License Review Committee has received a request to transfer a liquor

WHEREAS license from Station 885, Inc. to Stella's Trakside, Inc.; and
The application has been submitted to the State of Michigan Liquor Control Commission and to the City of Plymouth; and

WHEREAS The application was reviewed by the Local Liquor License Review Committee on Monday, January 21, 2019 and they have recommended approval of the transfer to the City Commission.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby recommend to the State of Michigan Liquor Control Commission that they approve the transfer of the Liquor License as requested by Stella's Trakside, Inc. in order to allow the establishment to comply with local ordinances in accordance with State Liquor Control Commission Administrative Rule R436.1003.

Mayor Wolcott opened the public hearing at 5:10 p.m.

Mayor Pro Tem Pobur provided a background on Station 885 and the Costanza family and the transition to Stella's Trakside. Stella's will also remain in operation for the next 5 years at the Fralick location.

Hearing no public comment, Mayor Wolcott closed the public hearing at 5:12 p.m.

A motion was made by Mayor Pro Tem Pobur and seconded by Commissioner Moroz for approval of the above resolution.

MOTION PASSED 7 – 0

OLD BUSINESS – None

NEW BUSINESS

b) Strategic Planning Session

City Manager Sincock and Mayor Wolcott explained that this was a teambuilding and goal setting session and introduced Dr. Lew Bender to facilitate review of the past year's goals and discuss the goals of the City for the coming year.

Dr. Lew Bender facilitated the program and provided a summary of the session:

City of Plymouth - 2022 Strategic Plan Update

Overview

On Monday, January 21, 2019, the City of Plymouth, Commission, Mayor, City Manager, and Department Heads met to discuss, review and update the 2022 Strategic Plan. The discussion centered on the One-Year Tasks to be completed in 2019. Also, everyone present paid their respects and noted how much they would miss their esteemed colleague Colleen Pobur. This is a summary of the conversation.

Goal Area 1 Quality of Life (Suzie and Ed)

One-Year Tasks to be Completed in 2019

- *Reinstate Rec Programs after the Hines Bridge repairs are completed*
- *Pedestrian crossings*
 - *DDA*
 - *Old Village*
 - *Developments*

- *South Main*
- *Finalize website update*
- *Work on eyesores and retaining walls*
- *Add greenspace*
- *City park upgrades and improvements*
 - *Kellogg Park fountain*

Goal Area 2 *Financial Stability (Marques, Bob, John, Mark)*

One-Year Tasks to be completed in 2019

- *MML/Lobbyist*
- *State shared revenue*
- *Headlee Amendment (override)*
- *More commercial/industrial*
- *Explore tax revenue*
- *Advertising*
- *Name soccer fields, city hall, cultural center, ice arena*

Goal Area 3 *Economic Vitality (Nick and Colleen)*

One-Year Tasks to be completed in 2019

- *Mayor and chairs meet four times a year*
- *RRC: Planning Commission Annual Report*
- *EDC reactivated*
- *Formalize board training and orientation*
- *DDA: DDA Master Plan completed*
- *Legal plan for Saxton's*
- *Decisions made regarding paid public and private partnerships for parking*
- *Begin to implement future land use plan as zoning*
- *Do more projects like the Lawrence Tech visual guide*

Goal Area 4 *Service Infrastructure (Tony)*

One-Year Tasks to be completed in 2019

- *Decide on parking recommendations*
- *Continue to outline succession plans for each department*
- *Implement digital synergy – consistent voice in messaging*
- *Capital improvement plan*
 - *Infrastructure*
 - *Department specific*
- *Plan for the future direction of Public Safety*

Next Steps

To achieve the goals the *Manager, Mayor, City Commission Members, and Department Heads* will engage in the following steps:

1. The Manager and Department Heads review this draft and develop a proposed final draft that emphasizes “do-ability.”
2. Propose a final Draft of 2019 Tasks to the City Commission for review, possible revision and final adoption.
 - On a monthly basis, the Manager, Mayor and City Commission Members should discuss and update some element of the strategic plan.

- At the 6-7 month juncture, the total team (*Manager, Mayor, City Commission Members, and Department Heads*) will hold a dedicated meeting focusing on the status of the strategic plan
 - Strategic planning total status.
 - Update – adjustments that must be made at the mid-point.
3. Month 12/13 – The team will meet to:
- Update and revise the strategic plan
 - Identify 2020 One-year tasks.

Submitted by:
Lewis G. Bender, Ph.D.

REPORTS AND CORRESPONDENCE - None

ADJOURNMENT

Hearing no further discussion, Mayor Wolcott asked for a motion to adjourn. A motion to adjourn was made by Mayor Pro Tem Pobur and seconded by Commissioner Moroz for adjournment of the meeting at 7:51 p.m.

MOTION PASSED 7 – 0